

Exhibit 10-S Consultant Performance Evaluation

(Name of Agency)
Consultant Performance Evaluation

Section I The purpose of this form is to provide historical data to Agency staff when selecting consultants. File No. _____

1. PROJECT DATA		2. CONSULTANT DATA																																		
1a. Project (include title, location, and Activity/CIP No.)	2a. Consultant Name and Address																																			
1b. Brief Description of Project (design, study, etc.)	2b. Consultant's Manager																																			
1c. Budgeted Cost for Project: \$ _____	2c. Phone: (____) _____																																			
3. AGENCY DEPARTMENT/SECTION RESPONSIBLE																																				
3a. Department (include section and division)	3b. Agency Project Manager (name & phone)																																			
4. CONTRACT DATA (Engineering Services)																																				
4a. Contract No.: _____ Termination date: _____ Base Fee: \$ _____ Agreement date: _____ Date terminated: _____ Contingency: \$ _____																																				
4b. Amendments \$ _____ / # _____ (Total Value) (Initiated by Agency)	\$ _____ / # _____ (Total Value) (Initiated by Consultant)																																			
4c. Change Orders \$ _____ / # _____ (Total Value) (Initiated by Agency)	\$ _____ / # _____ (Total Value) (Initiated by Consultant)																																			
4d. Total Fee per Agreement (4a. + 4b. + 4c.) \$ _____ (Do not include Contingency listed in 4a.)	Total Fee Paid \$ _____																																			
4e. Type of Services (Design, study, etc.)	4f. Historical Record of Key Submittal Dates (enter date or n/a if not applicable)																																			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Preliminary</th> <th>30%</th> <th>70%</th> <th>90%</th> <th>100%</th> <th>Final</th> </tr> </thead> <tbody> <tr> <td>Per Agreement</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Delivery Date</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Acceptance Date</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Preliminary	30%	70%	90%	100%	Final	Per Agreement							Delivery Date							Acceptance Date													
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4g. Notice To Proceed _____ (date)	4j. Reason for Change Orders: (Indicate total for each reason)																																			
4h. Number of Days _____ (number)	Errors/Omissions \$ _____ % of Base Fee _____ %																																			
4i. Actual Number of Days _____ (number)	Unforeseen Conditions \$ _____ % of Base Fee _____ %																																			
	Changed Scope \$ _____ % of Base Fee _____ %																																			
	Changed Quantities \$ _____ % of Base Fee _____ %																																			
	Programmed Task Options \$ _____ % of Base Fee _____ %																																			
5. OVERALL RATING (Complete Section II on reverse, include comments as appropriate.)																																				
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	Outstanding	Above Average	Average	Below Average	Poor	N/A																														
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6. AUTHORIZING SIGNATURES																																				
6a. Agency Design Team Leader _____	Date: _____																																			
6b. Agency Project Manager _____	Date: _____																																			
6c. Agency Public Works Manager _____	Date: _____																																			
6d. Consultant Representative _____	Date: _____																																			

SEE REVERSE SIDE

Section II		SPECIFIC RATINGS											
PLANS/SPECIFICATIONS ACCURACY	Outstanding	Above Avg.	Avg.	Below Avg.	Poor	N/A	RESPONSIVENESS TO STAFF	Outstanding	Above Avg.	Avg.	Below Avg.	Poor	N/A
Plans/Specifications clear and concise							Timely Responses						
Plans/Specs Coordination							Attitude toward Client and review bodies						
Plans/Specs properly formatted							Follows directions and chain of responsibility						
Code Requirements covered							Work product delivered on time						
Adhered to Agency Standard Drawings/Specs							Timeliness in notifying Agency of major problems						
Drawings reflect existing conditions							Resolution of field problems						
As-Built Drawings							CONSISTENCY WITH BUDGET	Outstanding	Above Avg.	Avg.	Below Avg.	Poor	N/A
Quality Design							Reasonable Agreement negotiation						
Change Orders due to design deficiencies are minimized							Adherence to fee schedule						
							Adherence to project budget						

Section III		EXPLANATIONS AND SUPPLEMENTAL INFORMATION (Attach additional documentation as needed)												
Item _____ :														
Item _____ :														
Item _____ :														
Item _____ :														
Item _____ :														
Item _____ :														
<p>* Indicates supporting documentation attached.</p>														